

**FOUR SEASONS AT WALL HOMEOWNERS ASSOCIATION, INC.**  
**2519 Sparrowbush Lane, Manasquan, NJ 08736**  
**Tel. 732-223-2289 Fax 732-223-7120**

**BOARD OF TRUSTEES OPEN MEETING**  
**Wednesday, February 21, 2018**

**MINUTES**

An Open Meeting of the Board of Trustees of the Four Seasons at Wall Homeowners Association was scheduled for Wednesday, February 21, 2018, at 11:30 A.M. at the Four Seasons at Wall clubhouse located at 2519 Sparrowbush Lane, Manasquan, New Jersey.

**I. CALL TO ORDER**

Joe Daurio called the meeting to order at 11:31 A.M.

**II. ROLL CALL**

The following individuals were in attendance:

Board Members: Joe Daurio, President  
David Heskin, Vice President  
George Swander, Secretary  
Barbara Roche, Assistant Treasurer (via phone)

Board Officer: Ray Kaden, Treasurer

Management: Chuck Braun, Community Manager  
FirstService Residential

Board Member Excused: Bob Wehner, Trustee at Large

**III. APPROVAL OF MINUTES**

David Heskin offered the motion to approve the minutes of the February 7, 2018 open meeting as presented and George Swander offered the second. **ALL IN FAVOR, MOTION PASSED.**

**IV. NEW BUSINESS**

**A. Six House & Rec Committee Approved Activity Requests: 1) Art Studio – Movie: Jackson Pollack, February 21, 2018 from 2 PM to 4 PM, 2) Bridge Players (change of venue only from theater to ballroom) on 2/13/18 and 02/27/18, 3) Nurses Club Blood Pressure Screenings in conjunction w/Hackensack-Meridian Health (03/22/18, 06/21/18, 08/23/18 and 10/23/118 and 12/20/18 from 9 AM to 10:30 AM, 4) Mixed Bocce (Spring League 2018) from 05/14/18 to 07/28/18 from 9 AM to 12 PM, 5) Nurses Club sponsored Cardio Vascular Screening in conjunction w/Meridian Health on 07/17/18 from 9 AM to 4 PM, 6) Nurses Club sponsored Health Fair and Flu Shots in conjunction w/Hackensack-Meridian Health and Campbell's Pharmacy on 10/23/18 from 9 AM to 12 PM.** George Swander offered the motion to approve the six activity requests and David Heskin offered the second. **ALL IN FAVOR, MOTION PASSED.**

**B. The Curchin Group's Letter of Engagement for Professional Services Relating to Year End Audits and Tax Return Prep for 2017 and 2018 for \$6,500.00 for Each Year:** The Board Members approved the letter of engagement as provided. George Swander offered the motion to approve the letter of engagement presented and David Heskin offered the second. **ALL IN FAVOR, MOTION PASSED.**

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**C. Message Board Purchase:** The Board Members approved the purchase of a Ghent 4' X 5' display case for the clubhouse vestibule from GMI Companies for a cost of \$1,927.78 plus freight cost. George Swander offered the motion to approve the purchase as presented and David Heskin offered the second. **ALL IN FAVOR, MOTION PASSED.**

**D. Carl's Fencing Proposal for Fence Repairs at the Rear of Currier's Place for a Total Cost of \$656.92.:** The Board Members approved the proposal as provided. David Heskin offered the motion to approve the proposal as presented and George Swander offered the second. **ALL IN FAVOR, MOTION PASSED.**

**V. TREASURER'S REPORT**

Ray Kaden, Board Treasurer, discussed and/or reviewed the following with the Board Members:

- Audit for year ending December 31, 2017 has begun and the first draft of the audit should be in hand in April 2018.
- Investments updated
- Insurance – no outstanding claims at this time
- Surveillance monitoring upgrade project – 1/3 of the project would be replacement and 2/3 would be new capital. The entire expense would be taken from the Replacement Reserve Fund (RRF). The Board would have the authority to execute the project without a vote of the community as long as they keep the project expense total under the cap of \$17,000.00

David Heskin offered a motion to accept the Treasurer's Report and George Swander offered the second. **ALL IN FAVOR, MOTION PASSED.**

**VI. ADJOURNMENT/NEXT MEETING DATE/TIME**

Joe Daurio asked for a motion to adjourn the meeting. A motion was offered by David Heskin and the second was offered by George Swander to adjourn the open meeting. **ALL IN FAVOR, MOTION PASSED.** The meeting was adjourned at 11:47 A.M. on Wednesday, February 21, 2018. The next Open Meeting is scheduled to take place on Wednesday, March 7, 2018 at 11:30 A.M.

Respectfully submitted,

Chuck Braun, Community Manager  
FirstService Residential – MidAtlantic Region