

Important information for residents regarding payment of HOA fees

Quarterly maintenance fees are due on **January 1st**, **April 1st**, **July 1st**, and **October 1st**. Late fees are applied to homeowner accounts if no payment is received by the 30th day of the month that the quarterly fee is due.

Effective September 6, 2017, there will no longer be any additional 60 day “grace period” for payment of your quarterly HOA fees.

If you have not paid your quarterly fee by the 15th day of the month it is due, you will receive one reminder notification from FirstService Residential at that time.

Thereafter, **a non-refundable late fee of \$50.00** will be applied to your account on the 30th day of the month in which that the payment was due.

Direct payment options are available to homeowners through FirstServices Residential’s partnering arrangement with ClickPay should you wish to enroll.

You may contact ClickPay at 1-888-354-0135 (option 1) or at www.ClickPay.Com/FirstService.